EPISOUTH PROJECT

FIRST STEERING COMMITTEE MEETING

Location: Venice, Centro Culturale Don Orione Artigianelli - San Marco Room

Date: 11 - 13 December 2006

Participants:
1. Silvia Declich (Istituto Superiore di Sanità-ISS, Rome, Italy)
2. Massimo Fabiani (Istituto Superiore di Sanità-ISS, Rome, Italy)
3. Giovanni Putoto (Azienda Ospedaliera di Padova- Padua GH, Padua, Italy)
4. Cinzia Montagna (Azienda Ospedaliera di Padova- Padua GH, Padua, Italy)
5. Roberto Gnesotto (Azienda Ospedaliera di Padova- Padua GH, Padua, Italy)
6. Fernando Simòn Soria (Istituto de Salud Carlos III- ISCIII Madrid, Spain)
7. Philippe Barboza (Institut de Ville Sanitaire- InVS, St. Maurice, France)
8. Christophe Paquet (Institut de Ville Sanitaire- InVS, St. Maurice, France)
9. Mira Kojouharova (National Centre of Infectious and Parasitic Disease- NCIIPD, Sofia, Bulgaria)
10. Dimitrios Papamichail (Hellenic Center for Diseases Control and Prevention- HCDCP/KEEL, Athens, Greece)
11. Kassiani Gkolfinopoulou (Hellenic Center for Diseases Control and Prevention- HCDCP/KEEL, Athens, Greece)
12. Germain Thinus (European Commission- DG SANCO, Luxemburg)
13. Massimo Ciotti (European Centre for Disease Prevention and Control-ECDC, Stockholm, Sweden)

AGENDA

DAY 1: MONDAY 11 DECEMBER 2006

13.30 – 14.00 Registration

Opening

14.00 – 14.15 Welcome and Remarks from Veneto Region Luigi Bertinato

14.15 – 14.30 Participants introduction Episouth project overview Objective of the Meeting and expected outcome

Short presentation for each work-package
14.30 – 14.50 Work-package 1: Co-ordination of the project Silvia Declich

14.50 – 15.10 Work-package 2: Dissemination of the results Massimo Fabiani

15.10 - 15.30 Work-package 3: Evaluation of the project Giovanni Putoto

Coffee Break 15.30 -16.00

16.00 – 16.20 Work-package 4: Network of the public health institutions Giovanni Putoto

16.20 - 16.40 Work-package 5: Training in the field/applied epidemiology Fernando Simon Soria

16.40 - 17.00 Work-package 6: Cross-border epidemic intelligence Philippe Barboza

17.00 – 17.20 Work-package 7: Vaccine preventable diseases and migrant population Mira Kojouharova

17.20 - 17.40 Work-package 8: Epidemiology and preparedness to cross-border emerging zoonotic infections Kassiani kolfinopoulou /Dimitrios Papamichail

17.40 – 18.30 Discussion

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**DAY 2: TUESDAY 12 DECEMBER 2006**

**9.00- 10.30 Work session 1- Collaborating countries: their interest and problem of funding**

- what is the interest of Episouth in non-UE countries?
- what is the interest of the non-UE countries to participate to Episouth project?
- which are the source of data in the collaborating countries?
- contacts with institutions in non-UE countries and international organizations
- possibilities to financially support the non-UE countries (e.g. bilateral agreement, partnership, call for proposal)

Coffee Break 10.30 -11.00

**11.00 – 12.30 Work session 2 – Project activities and outputs and related indicators**

- Review of the project activities by WP and related indicators
- Review of the project outputs by WP and related indicators
- Existing programs, networks and institutions that we have to take into account and with whom we have to collaborate

Lunch Break 12.30 -13.30

**13.30 – 15.30 Work session 3 – Work packages management and partners representation in each WP**

- How will the major Work packages be managed? Should they foresee "mini- steering committees"?
- There will be needed some management guidance for each of them in order to have at the end a coherent and harmonized approach?
- How will the partners be represented in each work packages as they are covering a broad spectrum of issues?
- How the packages will interact one to each other?
- Do each WP foresees a specific tool/platform for exchange? Shouldn't we develop only one site covering all the topics (with different access rights)?

Coffee Break 15.30 -16.00

16.00 – 17.30 Work session 4 – Workplan and Timetable for the first year
- Discussion on the timetable for the first year
- First plenary meeting in Athens in September or earlier?
- Completion criteria and acceptance criteria

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**DAY 3: WEDNESDAY 13 DECEMBER 2006**

**8.30- 9.00 Work session 5 - Administrative Issues**
- Pre-financing payment and estimated budget
- Time Sheet form completion
- Vat as ineligible costs

Silvia Declich

Coffee Break 10.00 -10.30

**9.00 – 10.00 Work session 6 – Analysis of the risks**
- Poor interaction among horizontal packages with the vertical packages
- Limited impact of the project due to poor involvement of non-UE Mediterranean countries
- Unable to locate proper contact points for the vertical packages
- Poor replay rates for questionnaires used in WP4, WP5, WP7, WP8
- Lack of confidence and confidentiality issues for epidemic intelligence
- Others…..

10.00 – 11.30 Discussion and Conclusion

11.30 – 12.00 Closing

Mini Lunch 12.00 -13.00